

Dining Plan and Easy Money Accounts—*Terms of Agreement for Townhome Students*

Dining Plan Agreement

All meal plans are accessed through the Eagle One card, the official identification card for The College at Brockport. Use of any of the dining meal plans means you have accepted the terms and conditions listed below, and they will apply to your account. Other offers from the Brockport Auxiliary Service Corporation (BASC) may supersede this offer.

The card holder is responsible for maintaining their card for their entire school career and it is the responsibility of the card owner to notify the Dining Service Office in the event that the Eagle One card is lost. A temporary ID card is available for a four-day period while you look for a lost card. A lost or damaged card may be replaced for \$25. Regular office hours are Monday – Friday from 8 am – 5 pm. After hours, a lost card should be reported to any open dining facility or by visiting our Web site at www.basc1.com. If you deactivate your card it will remain inactive until you come into the Dining Service Office to reactivate it. Dining Services is not responsible for any transactions that occur when a card is lost. The dining plan agreement is an annual (fall/spring semesters) contract and is tax exempt, therefore only the Eagle One card holder can use their Eagle One card to access their dining plan option. Any student who attempts to use another student's card will be fined \$25, and is subject to discipline within the campus judicial system. Students may pay for guests by using a guest pass, Easy Money, cash or credit cards. All resident dining plans and options 1, 2, and 3 of the townhome dining plans come with at least one guest pass. Students on townhome dining plans are not eligible to purchase additional guest passes.

Only one change to a dining option can be made during the first three weeks of each semester. Any Dining Dollars remaining in townhome dining plans at the end of the fall semester will be rolled over to the spring semester. Dining Dollars do not roll over from the spring semester to the fall semester due to NYS tax regulations.

If eligible, payment for a dining service account may be deferred through the Financial Aid Office located in the Rakov Center.

Additional Dining Dollars may be purchased at any time with cash, check, credit card or through our Web site at www.basc1.com. Additions to the student bill are limited to the first three weeks of each semester. When you add money or apply dining plan charges via your

student bill in the fall semester, that same amount will be added in the spring semester, unless otherwise requested.

Withdrawal refunds are limited to the first 12 weeks of the semester. Refunds for a dining plan will be on a prorated basis when a student formally withdraws from the College.

For customers selecting one of the "Value Meal Plans" under the resident dining plan options, meals will be added to the Eagle One card starting with breakfast on Monday and ending with dinner on Sunday. These meals do not rollover from week to week. The meals included with options 1, 2 and 4 of the townhome dining plans are good for the entire semester. Meals remaining at the end of the fall semester carry over to the spring semester. Balances at the end of the spring semester are non-refundable. Meals are served in Brockway and Harrison Dining Halls. Only one meal is permitted per meal period. Meal periods are posted in each dining hall.

Dining Dollar Pricing for Meals:

Breakfast	\$5.05
Lunch	\$7.80
Dinner	\$9.15

Other than one dessert or one fruit, food cannot be removed from Brockway or Harrison Dining Halls. China, glasses, silverware or other dining services property must remain in the facility.

Easy Money Agreement

Easy Money is an optional debit account at The College at Brockport that is accessed through the Eagle One card. It is completely separate from the dining plan accounts.

Easy Money can be used at many locations on and around campus (subject to change). See www.basc1.com for a complete listing of locations.

You may only make changes to your Easy Money account during the first three weeks of each semester. Additions via the student bill are also limited to the first three weeks of each semester. When you add money via your student bill in the fall semester, that same amount will be added in the spring semester, unless otherwise requested.

If you receive financial aid funds, you may establish an Easy Money account for up to the amount that your award exceeds your College charges. When Federal Title IV financial aid funds are processed by the Office of Student

Accounts, amounts authorized will be applied to your account. If you choose to use financial aid monies to pay for Easy Money, you must go to the Office of Student Accounts Web site and authorize the use of your financial aid for this purpose. Contact the Dining Service Office to notify them of the amount you have authorized through Title IV to be added to your Easy Money account on your Eagle One card. Easy Money cannot be used to pay portions of your student bill. Any federal, state or private financial aid funds that you are entitled to receive will be applied first to educational expenses due to the College, next to credit the Easy Money account, and any remaining amount will be issued to you.

Easy Money that has billed for the current semester, and not paid by mid-October for the fall semester and mid-March for the spring semester will be deactivated. It will not be reinstated until the total amount due on the bill is paid.

Easy Money accounts will remain active until you formally separate from the College. Easy Money accounts that have been inactive for a period of 12 months will be closed and there will be no refund. You must contact Dining Services upon graduation/separation for a refund of your Easy Money.

To minimize potential loss to the participant, unattended locations/applications such as vending will carry a daily spending limit. Easy Money cannot be used to purchase alcohol or tobacco. Easy Money is not a bank account and you are unable to receive cash from your Easy Money account.

Information regarding the participant's account or transactions may be disclosed to third parties when necessary to complete transactions, when the condition or existence of an account must be verified, to comply with a government agency or court orders, or with the participant's written permission.

All transactions can be viewed online at www.basc1.com. If you do not have access to the Web, a monthly transaction statement can be given to the participant upon request. The participant agrees to review this statement promptly upon receipt and inform the Dining Services Office of any discrepancies immediately. The error will be investigated and the participant will be notified of the determination within 20 business days. If the Dining Services Office is not informed within 60 days after the statement was given to the participant, the participant shall assume liability for the erroneous charges.

Information on the above accounts can only be discussed with the student who holds the account.

See Your Right to Know & Academic Policies Handbook for The College at Brockport.

All information located on this form is also available on our Web site at www.basc1.com